

## 5.16 Procurement Cards (P-Cards)

Policy Tracking	Date
Approved	August 24, 1992
Revised	February 15, 2016
Reviewed	

The President is authorized to obtain procurement cards to enable the College to make small purchases more quickly and efficiently by minimizing paperwork and processing time.

Under Purchase & Contract's contract with Bank of America for their VISA card, there is no charge for issuance or maintenance of the cards.